RSR Financial Resources, Inc.

Tax, Finance & Mortgage Consulting

Mailing: *13465 Stoney Brook Drive, Reno, Nevada 89511*

Phone: (775)-851-7900 Fax: (775)-851-7966

Web Site: www.rsrfinancial.com

Email: rick@rsrfinancial.com

Tax Organizer Overview

The following pages contain your ***Tax Organizer for 2021*** *tax returns. Completing your Organizer will help us prepare your return more efficiently. Use your previous tax return along with the schedules in the Organizer to look for information you normally report to improve your thoroughness with what you will report this year. See if you can find last year's Organizer as it will help remind you of income and deductions that you reported last year.*

The Organizer contains several sections/worksheets that include common expenses and deductions that many taxpayers overlook. It has also been updated to reflect the changes in the recent tax law changes. Please review everything thoroughly as each $100 of deductible expense you find in your records may save you up to $35 in federal and state income taxes. Enter all relevant information in the designated areas on each page. If you need to include additional information, or ask additional questions, use the back of a page or attach additional pages.

Be sure you have any of the following forms included with your organizer as I must match the figures on them when your return is prepared. These documents are also listed on the ***Source Documents List,*** *and they include but are not limited to the following:*

- *Copy of last year's tax return (if not in our possession)*
- *Copies of all Form (s) W-2*
- *Copies of Schedule (s) K-1 from partnerships, S-corporations, estates or trusts*
- *Copies of all Form (s) 1099 or statements reporting dividend, interest, retirement or other income*
- *Copies of all Forms (s) 1099-SA or 1099-Q reporting Health Savings or Education Savings activity*
- *Copies of all Form (s) 1098 and copies of real estate tax bills, etc.*
- *Legal/Title/Escrow documents (HUD-1) pertaining to the close of sale or purchase of real property.*

Please call if we can be of any further assistance to you.

Sincerely,
Rick Romero, RSR Financial Resources, Inc.

Consent to Disclose or Use Authorization

RSR Financial Resources, Inc.

Consent to Disclose or Use Statement

13465 Stoney Brook Drive
Reno, Nevada 89511
Phone: (775)-851-7900   Fax: (775)-851-7966
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Many of RSR's customers come to us during and after each tax season and for one reason or another they need us to disclose information to or provide the use of their tax return information to third parties or other tax preparers. Some of these parties include but are not limited to the following: banks, lending institutions, CPA firms, legal representatives or other tax preparers either inside or outside the United States.

While it is not always necessary for you to supply a signed consent form in order for us to disclose or use your information, there are certain circumstances where it is legally required. While RSR will contact you to get your approval before acting on any third-party request, having your signed consent on file will enable us to disclose or grant the use of your information if you would otherwise not be available to execute a signed consent at the time of a third-party request.

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot use, without your consent, your tax return information for purposes other than the preparation and filing of your tax return. If you believe your tax return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration (TIGTA) by telephone at 1-800-366-4484, or by email at *comp/aints@tigta.treas.gov*.

The various circumstances, one of which may apply to your particular requirements, are described in the remaining section of this document.

Disclosure to third party for other purpose:

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose, without your consent, your tax return information to third parties for purposes other than the preparation and filing of your tax return. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

Consent to Disclose: Auxiliary Provider

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose, without your consent, your tax return information to third parties for purposes other than the preparation and filing of your tax return and, in certain limited circumstances, for purposes involving tax return preparation. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

Consent to a preparer outside the United States

This consent to disclose may result in your tax return information being disclosed to a tax return preparer located outside the United States, *including your personally identifiable information such* as *your Social Security Number ("SSN',.* Both the tax return preparer in the United States that will disclose your SSN and the tax return preparer located outside the United States which will receive your SSN maintain an adequate data protection safeguard (as required by the regulations under 26 U.S.C. Section 7216) to protect privacy and prevent unauthorized access of tax return information. If you consent to the disclosure of your tax return information, Federal agencies may not be able to enforce U.S. laws that protect the privacy of your tax return information against a tax return preparer located outside the U.S. to which the information is disclosed.

You are not required to complete this form. If we obtain your signature on this form by conditioning our services on your consent, your consent will not be valid. If you agree to the disclosure of your tax return information, your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year.

Sincerely,

Rick Romero, President
RSR Financial Resources, Inc.

X ______________________________ X ______________________________

Rick Romero, President
RSR Financial Resources, Inc
Date __________

Taxpayer Name Date __________

X ______________________________

Spouse Name Date __________

We the taxpayer(s) grant RSR Financial Resources the right to disclose or use our tax information for the current and previous ____________ tax years for ____________ month/years starting with the signed date of this instrument.

__________ Initial Taxpayer __________ Initial Taxpayer (Spouse if applicable)

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

RSR FINANCIAL RESOURCES, INC.
13465 STONEY BROOK DRIVE
RENO, NV 89511
775-851-7900 775-851-7966 (fax)
EMAIL: rick@rsrfinancial.com
WEB: www.rsrfinancial.com

REQUIRED SOURCE DOCUMENT LIST
TAX YEAR
2021

THE FOLLOWING LIST OF DOCUMENTS ARE REQUIRED IN ORDER TO MATCH INCOMES AND EXPENSES THAT ARE BEING REPORTED TO THE IRS ON YOUR SOCIAL SECURITY OR EIN NUMBERS. I NEED TO BE SURE WE MATCH THESE NUMBERS EXACTLY TO KEEP YOUR RETURN FROM BEING BUMPED OFF THE CONVEYOR BELT FOR FURTHER SCRUTINY. YOU CAN PROVIDE ME WITH FAX COPIES AND

THE BASIC LIST INCLUDES THE FOLLOWING FORMS:

W-2 FORMS - REPORTS YOUR WAGES
W-2G FORMS - REPORTS YOUR WINNINGS FROM GAMBLING ACTIVITY
1099-G - REPORTS INCOME RECEIVED DUE TO UNEMPLOYMENT INCOME & STATE INCOME TAX REFUNDS
1099-R - DISTRIBUTIONS FROM IRA, 401K AND OTHER QUALIFIED RETIREMENT PLANS
1098-S - REPORTS GROSS PROCEEDS FROM REAL ESTATE REPORTS GROSS SALES PROCEEDS FROM REAL ESTATE YOU SOLD
1099-B - REPORTS GROSS PROCEEDS FROM STOCK TRADES REPORTS THE GROSS PROCEEDS FROM THE SALE OF STOCK YOU OWNED 'AND TRADED. UNFORTUNATELY YOU NEED TO LIST THE COST BASIS AND DATES YOU ACQUIRED THE STOCK TO DETERMINE THE GAIN OR LOSS ON THE TRANSACTIONS, OTHERWISE YOU WILL PAY TAX ON THE SALES AMOUNT. YOU NEED TO GET A "REALIZED GAIN & LOSS" REPORT FROM YOUR BROKER TO GET THIS RIGHT!
1099-INTEREST - REPORTS YOUR INTEREST EARNINGS FROM BANKS AND CREDIT UNIONS
1099-DIVIDEND - REPORTS YOUR DIVIDEND EARNINGS FROM MUTUAL FUNDS AND BROKERS
1099-NEC & MISC - REPORTS SELF EMPLOYMENT EARNINGS - PRIZES & AWARDS AND OTHER MISC AMOUNTS
1099-SA - REPORTS HEALTH SAVINGS ACCOUNT DISTRIBUTIONS
1099-Q - REPORTS EDUCATION SAVINGS ACCOUNT DISTRIBUTIONS
1098 - REPORTS MORTGAGE INTEREST, TAXES & INSURANCE PAID ON YOUR HOME AND/OR RENTAL PROPERTIES
1095-A - AFFORDABLE CARE ACT FORM IF YOU RECEIVED HEALTH COVERAGE AND A PREMIUM TAX CREDIT FROM AN EXCHANGE SOURCI
1095-C - EMPLOYER'S REPORT SHOWING THE MONTHS YOU AND YOUR DEPENDENTS WERE COVERED WITH HEALTH INSURANCE
HUD-1 DETAIL REPORTS FROM TITLE COMPANIES - SHOWS THE NECESARY DETAIL FOR REAL ESTATE PURCHASES, SALES & RE-FINANCII

BUSINESS FORMS:

PROFIT – LOSS STATEMENT FROM JAN 1 TO DEC 31, 2019 (CASH & ACCRUAL BASIS & EXPANDED)
BALANCE SHEET, DEC 31, 2019 (CASH & ACCRUAL BASIS & EXPANDED)

IF YOUR BUSINESS HAS A PAYROLL INCLUDE COPIES OF THE FOLLOWING:

W-3 FORM
ALL W-2 FORMS
ANNUAL 940 REPORT (FIRST PAGE ONLY)
ALL FOUR QUARTERS OF YOUR (DETR) EMPLOYERS CONTRIBUTION & WAGE REPORTS (FIRST PAGE ONLY)
ALL FOUR QUARTERS OF YOUR MODIFIED BUSINESS TAX REPORTS (FIRST PAGE ONLY)
DETAIL ON ANY EQUIPMENT ACQUIRED DURING THE YEAR, I.E., EQUIPMENT MAKE, MODEL. PRICE AND DATE BOUGHT

Basic
Taxpayer
Information

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE
PERSONAL INFORMATION

RSR FINANCIAL RESOURCES, INC.
13465 STONEY BROOK DRIVE
RENO, NEVADA 89511
775-851-7900 775-851-7966 (fax)
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TAX YEAR
2021

FILER NAME - SPOUSE NAME CHILDREN NAMES OTHER DEPENDENTS' NAMES	FILER-F, SPOUSE-S SON-S, DAUGHER-D OTHER	DATE OF BIRTH	SOCIAL SECURITY NUMBERS	MONTHS LIVED WITH YOU

Itemized Deduction Schedule

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

SCHEDULE "A" ITEMIZED DEDUCTIONS
TAX YEAR
2021

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ITEMIZED DEDUCTIONS
SCHEDULE "A"

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MEDICAL EXPENSES - AFTER INSRUANCE REIMBURSEMENT

MEDICAL INSURANCE PREMIUMS ________________

DOCTOR BILLS PAID ________________

DENTIST BILLS PAID ________________

HOSPITALS & LABS ________________

EYE GLASSES & CONTACTS ________________

SURGERIES ________________

TRAVEL (AIR, LODGING & TAXI'S) ________________

LODGING (NUMBER OF OVER NIGHTS)

AMBULANCE ________________

DRUGS & Rx ________________

TAXES

AUTO REGISTRATION FEES ________________

REAL ESTATE TAXES RESIDENCE ________________

REAL ESTATE TAXES SECOND HOME ________________

STATE INCOME TAXES ________________

SALES TAX (LARGE ITEMS) ________________

INTEREST

MORTGAGE INTEREST 1ST ________________

MORTGAGE INTEREST 2ND (TO ACQUIRE OR IMPROVE HOME) ________________

ORIGINATION FEES / POINTS ________________

MORTGAGE INTEREST MOTOR HOME/TRAILER ________________

DONATIONS

DONATIONS CHURCH ________________

DONATIONS CASH - OTHER ________________

DONATIONS NON-CASH ________________

ITEMIZED DEDUCTIONS - CONTINUED

==

MISCELLANEOUS

GAMBLING LOSSES ________________

CASUALTY LOSSES - FEDERALLY DECLARED DISASTER ________________

Self Employment Schedule

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

____

SELF EMPLOYMENT BUSINESS - SCHEDULE "C"
TAX YEAR
2021

BUSINESS NAME >

RSR FINANCIAL RESOURCES, INC.
13465 STONEY BROOK DRIVE
RENO, NV 89511
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SELF-EMPLOYMENT INFORMATION	AMOUNT	ADDITIONAL DESCRIPTION OF ITEMS
REVENUES		
FROM SALES OF GOODS OR SERVICES	________	________
OTHER INCOME	________	________
COST OF GOODS SOLD		
MATERIALS USED TO PRODUCE GOODS	________	________
MANUFACTURING PRODUCTION COSTS	________	________
OUTSOURCING	________	________
INDEPENDENT CONTRACTORS - 1099-NEC	________	________
CASUAL LABOR UNDER $600 EACH PERSON	________	________
SHIPPING	________	________
CREDIT CARD MERCHANT CHARGES	________	________
ENDING INVENTORY (IF APPLICABLE)	________	________
OPERATING EXPENSES		
ADVERTISING	________	________
AUTO MILEAGE - ANNUAL TOTAL	________	________
AUTO MILEAGE -BUSINESS PORTION	________	________
AUTO GASOLINE & WASHES	________	________
AUTO INSURANCE	________	________
AUTO LEASE PAYMENTS	________	________
AUTO REGISTRATION	________	________
AUTO REPAIRS	________	________
BANK CHARGES	________	________
ENTERTAINMENT MEALS	________	________
INSURANCE - BUSINESS - (LIABILITY)	________	________
INSURANCE - WORKMAN'S COMP	________	________
INSURANCE - HEALTH (EMPLOYEES)	________	________
INTEREST EXPENSE	________	________
LEGAL - ACCOUNTING - PROFESSIONAL	________	________
LICENSE, BONDING, TAXES & PERMITS	________	________
OFFICE SUPPLIES	________	________
PAYROLL (NET)	________	________
PAYROLL TAXES (EFTPS DEPOSITS)	________	________
POSTAGE, MAILING, UPS, FED EX, PO BOX	________	________

SELF EMPLOYED BUSINESS - CONTINUED	AMOUNT	ADDITIONAL DESCRIPTION / EXPLANATION OF ITEMS
PRINTING & REPRODUCTION		
PROTECTIVE CLOTHING		
SMALL BUSINESS MACHINES UNDER $500		
SMALL TOOLS		
SUPPLIES, GENERAL		
RENT EQUIPMENT		
RENT FACILITY		
RENT STORAGE		
REPAIR & MAINTENANCE		
TAXES - PERSONAL PROPERTY		
TAXES- SALES		
TELEPHONE, CELL & INTERNET CONNECTION		
TRAVEL-AIR FARES		
TRAVEL-LODGING		
TRAVEL-GROUND TRANS		
TRAVEL-MEALS		
NUMBER OF DAYS AWAY OVEWRNIGHT		
UTILITIES - COMMERICAL FACILITY		
OTHER:		
OTHER:		
OTHER:		
OTHER:		

HOME OFFICE EXPENSES

HOME PRICE & DATE ACQUIRED		
DATE FIRST USED AS AN OFFICE		
HOME SQUARE FEET - TOTAL		
HOME SQUARE FEET - OFFICE AREA		
HOMEOWNER'S INSURANCE		
ELECTRIC		
GAS		
PROPANE		
WATER		
TRASH		
SEWER		
REPAIRS		

CAPITAL PURCHASES

AUTO PURCHASE - PRICE & DATE ACQUIRED		
COMPUTER - PRICE & DATE ACQUIRED		
EQUIPMENT - PRICE & DATE ACQUIRED		
OTHER:		
OTHER:		
OTHER:		

Rental Property Schedule

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

____

RENTAL PROPERTY DETAIL
TAX YEAR
2021

RSR FINANCIAL RESOURCES, INC.
13465 STONEY BROOK DRIVE
RENO, NEVADA 89511
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RENTAL PROPERTY INPUT	PROPERTY - 1	PROPERTY - 2	PROPERTY - 3	PROPERTY - 4
STREET ADDRESSES >				
CITY, STATE ZIP >				
RENTAL INCOME				
RENTAL EXPENSES				
ADVERTISING				
ASSOCIATION FEES (HOA)				
CLEANING & MAINTENANCE				
COMMISSIONS				
INSURANCE				
LEGAL & PROFESSIONAL				
MANAGEMENT FEES				
MORTGAGE INTEREST 1ST				
MORTGAGE INTEREST 2ND				
REPAIRS & MAINTENANCE				
SUPPLIES				
TAXES				
UTILITES				
ELECTRIC				
GAS				
WATER				
TRASH				
SEWER				
TRAVEL				
AUTO MILEAGE RENTAL RELATED				
AIR FARE				
LODGING				
GROUND TRANSPORTATION				
MEAL EXPENSE				
OR				
# DAYS AWAY FROM HOME OVERNIGHT				

RENTALS CONTINUED

OTHER EXPENSES

TELEPHONE

POSTAGE & MAILING

BANK CHARGES

GROUND TRANSPORTATION

MEAL EXPENSE

LIST ITMES

MAJOR TENANT IMPROVEMENTS	PROPERTY - 1	PROPERTY - 2	PROPERTY - 3	PROPERTY - 4
LIST IMPROVEMENTS				

Child Day Care Expenses

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

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CHILD CARE PROVIDER INFORMATION
TAX YEAR
2021

CHILD CARE PROVIDER INFORMATION NAME - INDIVIDUAL / COMPANY STREET ADDRESS	CITY, STATE ZIP CODE	SOCIAL SECURITY NUMBER	IRS/EIN NUMBER	AMOUNT PAID