

RSR Financial Resources, Inc.

Mailing: 13465 Stoney Brook Drive, Reno, Nevada 89511

Phone: (775)-851-7900 ***Fax:*** (775)-851-7966

Web Site: www.rsrfinancial.com

Email: rick@rsrfinancial.com

Tax Organizer Overview

*The following pages contain your **Tax Organizer for 2022** tax returns. Completing your Organizer will help us prepare your return more efficiently. Use your previous tax return along with the schedules in the Organizer to look for information you normally report to improve your thoroughness with what you will report this year. See if you can find last year's Organizer as it will help remind you of income and deductions that you reported last year.*

The Organizer contains several sections/worksheets that include common expenses and deductions that many taxpayers overlook. It has also been updated to reflect recent changes in the tax laws. Please review everything thoroughly as each \$100 of deductible expenses you find in your records may save you up to \$35 in federal and state income taxes. Enter all relevant information in the designated areas on each page. If you need to include additional information, or ask additional questions, use the back of page or attach additional pages.

*Be sure you have any of the following forms included with your organizer as I must match the figures on them when your return is prepared. These documents are also listed on the **Source Documents List in the Organizer**, and they include but are not limited to the following:*

- Copy of last year's tax return (if not in our possession)*
- Copies of all Form (s) W-2*
- Copies of Schedule (s) K-1 from partnerships, S-corporations, estates or trusts*
- Copies of all Form (s) 1099 or statements reporting dividend, interest, retirement or other income*
- Copies of all Forms (s) 1099-SA or 1099-Q reporting Health Savings or Education Savings activity*
- Copies of all Form (s) 1098 and copies of real estate tax bills, etc.*
- Legal/Title/Escrow documents (HUD-1) pertaining to the close of sale or purchase of real property. **Please send COPIES and NOT ORIGINALS & Send by EMAIL or FAX***

Please call if we can be of any further assistance to you.

Sincerely,

Rick Romero,

RSR Financial Resources, Inc. 775-851-7900

**Consent to
Disclose or Use
Authorization**

RSR Financial Resources, Inc.
Consent to Disclose or Use Statement

13465 Stoney Brook Drive
Reno, Nevada 89511

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Many of RSR's customers come to us during and after each tax season and for one reason or another they need us to disclose information to or provide the use of their tax return information to third parties or other tax preparers. Some of these parties include but are not limited to the following: banks, lending institutions, CPA firms, legal representatives or other tax preparers either inside or outside the United States.

While it is not always necessary for you to supply a signed consent form in order for us to disclose or use your information, there are certain circumstances where it is legally required. While RSR will contact you to get your approval before acting on any third-party request, having your signed consent on file will enable us to disclose or grant the use of your information if you would otherwise not be available to execute a signed consent at the time of a third-party request.

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot use, without your consent, your tax return information for purposes other than the preparation and filing of your tax return. If you believe your tax return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration (TIGTA) by telephone at 1-800-366-4484, or by email at comp/aints@tigta.treas.gov.

The various circumstances, one of which may apply to your particular requirements, are described in the remaining section of this document.

Disclosure to third party for other purpose:

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose, without your consent, your tax return information to third parties for purposes other than the preparation and filing of your tax return. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

Consent to Disclose: Auxiliary Provider

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose, without your consent, your tax return information to third parties for purposes other than the preparation and filing of your tax return and, in certain limited circumstances, for purposes involving tax return preparation. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

Consent to a preparer outside the United States

This consent to disclose may result in your tax return information being disclosed to a tax return preparer located outside the United States, including your personally identifiable information such as your Social Security Number ("SSN"). Both the tax return preparer in the United States that will disclose your SSN and the tax return preparer located outside the United States which will receive your SSN maintain an adequate data protection safeguard (as required by the regulations under 26 U.S.C. Section 7216) to protect privacy and prevent unauthorized access of tax return information. If you consent to the disclosure of your tax return information, Federal agencies may not be able to enforce U.S. laws that protect the privacy of your tax return information against a tax return preparer located outside the U.S. to which the information is disclosed.

*You are not required to complete this form. If we obtain your signature on this form by conditioning our services on your consent, your consent will not be valid. If you agree to the disclosure of your tax return information, your consent is valid for the amount of time that you specify. **If you do not specify the duration of your consent, your consent is valid for one year.***

Sincerely,

*Rick Romero, President
RSR Financial Resources, Inc.*

X _____
Date _____
Rick Romero, President
RSR Financial Resources, Inc

X _____
Date _____
Taxpayer Name

X _____
Date _____
Spouse Name

We the taxpayer(s) grant RSR Financial Resources the right to disclose or use our tax information for the current and previous _____ tax years for _____ month/years starting with the signed date of this instrument.

_____ Initial Taxpayer

_____ Initial Taxpayer (Spouse if applicable)

**Basic
Taxpayer
Information**

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

RSR FINANCIAL RESOURCES, INC.
13465 STONEY BROOK DRIVE
RENO, NV 89511
775-851-7900 775-851-7966 (fax)
EMAIL: rick@rsrfinancial.com
WEB: www.rsrfinancial.com

REQUIRED SOURCE DOCUMENT LIST
TAX YEAR
2022

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THE FOLLOWING LIST OF DOCUMENTS ARE REQUIRED IN ORDER TO MATCH INCOMES AND EXPENSES THAT ARE BEING REPORTED TO THE IRS ON YOUR SOCIAL SECURITY OR EIN NUMBERS. I NEED TO BE SURE WE MATCH THESE NUMBERS EXACTLY TO KEEP YOUR RETURN FROM BEING BUMPED OFF THE CONVEYOR BELT FOR FURTHER SCRUTINY.

YOU CAN PROVIDE ME WITH FAX COPIES OR SCAN AND EMAIL ME PDF FILES.

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THE BASIC LIST INCLUDES THE FOLLOWING FORMS:

- =====
- W-2 FORMS - REPORTS YOUR WAGES
 - W-2G FORMS - REPORTS YOUR WINNINGS FROM GAMBLING ACTIVITY
 - 1099-G - REPORTS INCOME RECEIVED DUE TO UNEMPLOYMENT INCOME & STATE INCOME TAX REFUNDS
 - 1099-R - DISTRIBUTIONS FROM IRA, 401K AND OTHER QUALIFIED RETIREMENT PLANS
 - 1098-S - REPORTS GROSS PROCEEDS FROM REAL ESTATE REPORTS GROSS SALES PROCEEDS FROM REAL ESTATE YOU SOLD
 - 1099-B - REPORTS GROSS PROCEEDS FROM STOCK TRADES REPORTS THE GROSS PROCEEDS FROM THE SALE OF STOCK YOU OWNED AND TRADED. UNFORTUNATELY YOU NEED TO LIST THE COST BASIS AND DATES YOU ACQUIRED THE STOCK TO DETERMINE THE GAIN OR LOSS ON THE TRANSACTIONS, OTHERWISE YOU WILL PAY TAX ON THE SALES AMOUNT. YOU NEED TO GET A "REALIZED GAIN & LOSS" REPORT FROM YOUR BROKER TO GET THIS RIGHT!
 - 1099-INTEREST - REPORTS YOUR INTEREST EARNINGS FROM BANKS AND CREDIT UNIONS
 - 1099-DIVIDEND - REPORTS YOUR DIVIDEND EARNINGS FROM MUTUAL FUNDS AND BROKERS
 - 1099-NEC & MISC - REPORTS SELF EMPLOYMENT EARNINGS - PRIZES & AWARDS AND OTHER MISC AMOUNTS
 - 1099-SA - REPORTS HEALTH SAVINGS ACCOUNT DISTRIBUTIONS
 - 1099-Q - REPORTS EDUCATION SAVINGS ACCOUNT DISTRIBUTIONS
 - 1098 - REPORTS MORTGAGE INTEREST, TAXES & INSURANCE PAID ON YOUR HOME AND/OR RENTAL PROPERTIES
 - 1095-A - AFFORDABLE CARE ACT FORM IF YOU RECEIVED HEALTH COVERAGE AND A PREMIUM TAX CREDIT FROM AN EXCHANGE SOURCE
 - 1095-C - EMPLOYER'S REPORT SHOWING THE MONTHS YOU AND YOUR DEPENDENTS WERE COVERED WITH HEALTH INSURANCE
 - HUD-1 DETAIL REPORTS FROM TITLE COMPANIES - SHOWS THE NECESSARY DETAIL FOR REAL ESTATE PURCHASES, SALES & RE-FINANCING

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BUSINESS FORMS:

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PROFIT - LOSS STATEMENT FROM JAN 1 TO DEC 31, 2022 (INDICATE IF CASH & ACCRUAL BASIS & USE EXPANDED REPORT IF POSSIBLE)
BALANCE SHEET, DEC 31, 2022 (CASH & ACCRUAL BASIS & EXPANDED)

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IF YOUR BUSINESS HAS A PAYROLL INCLUDE COPIES OF THE FOLLOWING:

- =====
- W-3 FORM
 - ALL W-2 FORMS
 - ANNUAL 940 REPORT (FIRST PAGE ONLY)
 - ALL FOUR QUARTERS OF YOUR (DETR) EMPLOYERS CONTRIBUTION & WAGE REPORTS (FIRST PAGE ONLY)
 - ALL FOUR QUARTERS OF YOUR MODIFIED BUSINESS TAX REPORTS (FIRST PAGE ONLY)
 - DETAIL ON ANY EQUIPMENT ACQUIRED DURING THE YEAR, I.E., EQUIPMENT MAKE, MODEL. PRICE AND DATE BOUGHT
- =====

Itemized Deduction Schedule

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

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SCHEDULE "A" ITEMIZED DEDUCTIONS
TAX YEAR
2022

PAGE 1 of 2

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ITEMIZED DEDUCTIONS
SCHEDULE "A"

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MEDICAL EXPENSES - AFTER INSURANCE REIMBURSEMENT

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MEDICAL INSURANCE PREMIUMS _____

DOCTOR BILLS PAID _____

DENTIST BILLS PAID _____

HOSPITALS, SURGERIES & LABS _____

EYE GLASSES & CONTACTS _____

WHEEL CHAIRS, CRUTCHES & OTHER EQUIPMENT _____

AMBULANCE _____

TRAVEL (AIR, CAR RENTALS, UBER/LYFT & TAXI'S) _____

TRAVEL (CAR RENTALS, UBER/LYFT & TAXI'S) _____

LODGING (NUMBER OF OVER NIGHTS) _____

DRUGS & Rx _____

TAXES

AUTO REGISTRATION FEES _____

REAL ESTATE TAXES RESIDENCE _____

REAL ESTATE TAXES SECOND HOME _____

REAL ESTATE TAXES LAND _____

STATE INCOME TAXES _____

SALES TAX (LARGE ITEMS) _____

INTEREST

MORTGAGE INTEREST 1ST _____

MORTGAGE INTEREST 2ND (TO ACQUIRE OR IMPROVE HOME) _____

MORTGAGE INTEREST MOTOR HOME/TRAILER
MUST HAVE BATHROOM AND KITCHEN FACILITIES _____

ORIGINATION FEES / POINTS _____

DONATIONS

DONATIONS CHURCH _____

DONATIONS CASH - OTHER _____

DONATIONS NON-CASH _____

ITEMIZED DEDUCTIONS - CONTINUED

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MISCELLANEOUS

GAMBLING LOSSES

CASUALTY LOSSES - FEDERALLY DECLARED DISASTER
MUST BE FEDERALLY DECLARED DISASTER BY PRESIDENT

Self-Employed Schedule

TAX PREPARATION WORKSHEET
FOR: ENTER YOUR NAME UNDER THIS LINE

2022
SELF EMPLOYMENT BUSINESS - SCHEDULE "C"
TAX YEAR

RSR FINANCIAL RESOURCES, INC.
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BUSINESS NAME >

PAGE 1 of 2

SELF-EMPLOYMENT INFORMATION REVENUES	AMOUNT	ADDITIONAL DESCRIPTION OF ITEMS
FROM SALES OF GOODS OR SERVICES		
OTHER INCOME		
COST OF GOODS SOLD		
MATERIALS USED TO PRODUCE GOODS		
MANUFACTURING PRODUCTION COSTS		
OUTSOURCING		
INDEPENDENT CONTRACTORS - 1099-NEC		
CASUAL LABOR UNDER \$600 EACH PERSON		
SHIPPING		
CREDIT CARD MERCHANT CHARGES		
ENDING INVENTORY (IF APPLICABLE)		
OPERATING EXPENSES		
ADVERTISING		
AUTO MILEAGE - ANNUAL TOTAL		
AUTO MILEAGE -BUSINESS PORTION		
AUTO GASOLINE & WASHES		
AUTO INSURANCE		
AUTO LOAN INTEREST		
AUTO PAYMENTS (IF AUTO IS LEASED)		
AUTO REGISTRATION		
AUTO REPAIRS		
BANK CHARGES		
BUSINESS RELATED MEALS @ RESTUARANTS		
INSURANCE - BUSINESS - LIABILITY		
INSURANCE - WORKMAN'S COMP		
INSURANCE - HEALTH (EMPLOYEES)		
INTEREST EXPENSE (EXCEPT FOR AUTO LOANS)		
LEGAL - ACCOUNTING - PROFESSIONAL		
LICENSE, BONDING, TAXES & PERMITS		
OFFICE SUPPLIES		
PAYROLL (NET)		
PAYROLL TAXES (EFTPS DEPOSITS)		
POSTAGE, MAILING, UPS, FED EX, PO BOX		
PRINTING & REPRODUCTION		
PROTECTIVE CLOTHING		
SMALL BUSINESS MACHINES UNDER \$1000		

SELF EMPLOYED BUSINESS - CONTINUED	AMOUNT	ADDITIONAL DESCRIPTION / EXPLANATION OF ITEMS
SMALL TOOLS		
SUPPLIES, GENERAL		
RENT EQUIPMENT		
RENT FACILITY		
RENT STORAGE		
REPAIR & MAINTENANCE		
TAXES - PERSONAL PROPERTY		
TAXES- SALES		
TELEPHONE, CELL & INTERNET CONNECTION		
TRAVEL-AIR FARES		
TRAVEL-LODGING		
TRAVEL-GROUND TRANS		
TRAVEL-MEALS		
OR NUMBER OF DAYS AWAY OVEWRNIGHT		
UTILITIES - COMMERCIAL FACILITY		
OTHER:		
OTHER:		
OTHER:		
OTHER:		
HOME OFFICE EXPENSES		

DATE FIRST USED AS AN OFFICE		
HOME SQUARE FEET - TOTAL		
HOME SQUARE FEET - OFFICE & STORAGE AREA		
NUMBER OF DAYS USED IN THE YEAR (DAYCARE ONLY)		
HOMEOWNER'S INSURANCE		
ELECTRIC - FULL ANNUAL AMOUNT		
GAS - FULL ANNUAL AMOUNT		
PROPANE - FULL ANNUAL AMOUNT		
WATER - FULL ANNUAL AMOUNT		
TRASH - FULL ANNUAL AMOUNT		
SEWER - FULL ANNUAL AMOUNT		
REPAIRS - TO OFFICE & STORAGE AREAS ONLY		
CAPITAL PURCHASES		

AUTO PURCHASE - PRICE & DATE ACQUIRED		
COMPUTER - PRICE & DATE ACQUIRED		
EQUIPMENT - PRICE & DATE ACQUIRED		
OTHER:		
OTHER:		
OTHER:		

Rental Property Schedule

TAX PREPARATION WORKSHEET
 FOR: ENTER YOUR NAME UNDER THIS LINE

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 13465 STONEY BROOK DRIVE
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 775-851-7900 775-851-7966 (fax)
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RENTAL PROPERTY DETAIL
 TAX YEAR
 2022
 PAGE 1 of 2

RENTAL PROPERTY INPUT	PROPERTY - 1	PROPERTY - 2	PROPERTY - 3	PROPERTY - 4
STREET ADDRESSES >				
CITY, STATE ZIP >				
RENTAL INCOME				
RENTAL EXPENSES				
ADVERTISING				
ASSOCIATION FEES (HOA)				
CLEANING & MAINTENANCE (YARD & MAID)				
COMMISSIONS				
INSURANCE				
LEGAL & PROFESSIONAL				
MANAGEMENT FEES				
MORTGAGE INTEREST 1ST				
MORTGAGE INTEREST 2ND				
ORIGNAITION FEES & POINTS				
REPAIRS & MAINTENANCE				
SUPPLIES				
TAXES				
UTILITES				
ELECTRIC - FULL ANNUAL AMOUNT				
GAS - FULL ANNUAL AMOUNT				
WATER- FULL ANNUAL AMOUNT				
TRASH - FULL ANNUAL AMOUNT				
SEWER - FULL ANNUAL AMOUNT				
TRAVEL				
AUTO MILEAGE RENTAL RELATED				
AIR FARE				
LODGING				
GROUND TRANSPORTATION				
MEAL EXPENSE				
OR				
# DAYS AWAY FROM HOME OVERNIGHT				

RENTALS CONTINUED

OTHER EXPENSES

TELEPHONE - FULL ANNUAL AMOUNT				
POSTAGE & MAILING - FULL ANNUAL AMOUNT				
OFFICE SUPPLIES - FULL ANNUAL AMOUNT				
BANK CHARGES FULL ANNUAL AMOUNT				
GROUND TRANSPORTATION				
MEAL EXPENSE				

LIST OTHER ITEMS NOT LISTED

MAJOR TENANT IMPROVEMENTS	PROPERTY - 1	PROPERTY - 2	PROPERTY - 3	PROPERTY - 4
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LIST IMPROVEMENTS TYPE & DATE COMPLETED				

Child Day Care Expenses

